

CROFTON COMMUNITY ASSOCIATION

Annual General Meeting

Date: Monday 17th May 2010

Time: 6.30pm for a 7pm start

Venue: Crofton Hall

Agenda:

1. **Chairman's welcome.**
2. **Apologies for absence.**
3. **Minutes of the 2009 AGM.**
4. **Matters arising from those minutes.**
5. **Chairman's report.**
6. **Centre Manager's report.**
7. **Financial report.**
8. **To make an amendment to the CCA Constitution – Proposal**
To amend (part of Para 14.Finance f 14.6)

To delete:-

“The Management Committee shall authorise in writing the Treasurer and two members of the Management Committee to sign cheques on behalf of The Association. All cheques must be signed by not less than two of the three authorised signatories”

To insert:-

*“14.6(a) Current Account Management: The Management Committee shall authorise in writing three trustee members of the Management Committee to authorise payments from the current account on behalf of the Association.
14.6(b) Deposit Account Management: The Management Committee shall authorise in writing three trustee members of the Management Committee to sign all withdrawals from the deposit accounts on behalf of the Association.
14.6 (c) Not less than 2 of the 3 authorised persons/signatories must authorise payments/withdrawals mentioned above. All authorisations must have full traceability.”*

Reason: To be able to manage the CCA current account on-line (Internet banking).

9. **The 2009 refurbishment of the Hammond Wing:-**
 - (a) The Project – Cost/Funding.
 - (b) Specification of Works.
 - (c) The impact on the Hammond wing users and the continuance of the day to day running of the Centre during the 5 month refurbishment period
 - (d) Additional CCA work carried out as a result of the refurbishment.
10. **Appointment of Auditors for 2010/2011.**
11. **2009/2010 Officers and Council will now stand down.**
12. **2010/2011 Election of Officers and Full Council.**
13. **Vision for the next year and future years.**
14. **Any other business.**

(CM/NR/28.04.10)